

Jersey Village FFA Chapter

Officer Requirements



2024 - 2025

Student Initial: _____

Parent Initial: _____

Jersey Village FFA Officer Requirements & Governing Regulations

As an officer, the Jersey Village FFA Chapter and the Agricultural Science Instructor(s)/FFA Advisor(s) will expect you to be dedicated, diligent and thorough in your duties. The following is a list of activities and policies that govern the Jersey Village FFA Officer team that shall be met for the duration of your office. Each page must be initialed by the officer candidate and a parent for this required document to be complete.

1. The Jersey Village FFA Officer must be enrolled in at least one Agriculture Science course per year during the 2023-2024 school year, and be a dues paying FFA member **IN GOOD STANDING** at the time the office is held.
 2. Jersey Village FFA officers **must try out for** a Leadership Development Event Team in the Fall and a Career Development Event (CDE) Team or Speaker Development Event (SDE)(if these events are offered), **and participate in all official Jersey Village FFA Functions.**
 3. As a Jersey Village FFA Officer you must fulfill the specific duties for your office, as listed on the following pages and requirements outlined in the official FFA Manual.
 4. As a Jersey Village FFA Officer you must own and wear official dress, as stated by the Official FFA Manual, to all activities unless otherwise stated by the advisor(s). Officers must be present at all required chapter functions as determined by the advisor(s). Prior notice will be given if different.
 5. Jersey Village FFA officers are responsible for knowing and obeying the FFA Code of Ethics, found in the Official FFA Manual and conducting themselves in accordance with the ideals of the National FFA.
 6. Jersey Village FFA officers must attend all Chapter and Officer meetings, as well as other duties and activities assigned to ensure the success of the chapter. Not more than one (1) activity can be missed due to an unexcused absence or the officer will forfeit his/her office. Officer meetings are to be held monthly on a set date to ensure the success of the chapter unless otherwise noted by the Ag. Science Teacher (s)(AST's). An excused absence is defined in the Cypress-Fairbanks Independent School District Student Handbook.
 7. Excused absences are defined as (1) school related event per semester, death in the family or life threatening issues, church related activity, and/or community service which has been approved, 10 DAYS IN ADVANCE, by the Jersey Village FFA advisor(s)/ Agri- Science teachers. Attendance of each Jersey Village FFA Officer to chapter sponsored activities is critical to the development of the program; excused absences are limited to 1 per semester.
- *When planning absences realize the chapter members are looking to you as an example and your choice of priorities. All officers must be in official dress at each meeting (unless otherwise directed by AST's). Athletic uniforms or other clothing will not be allowed.
8. Jersey Village FFA Officers must serve as the chairperson of your office's designated committee (if offered) and be responsible for having a typed copy of the committee report. It is due by 7:30 AM the Friday before the FFA Meeting. A copy will be turned into the Secretary and a copy to the Ag. Department for official records.
 9. **Officers must respectfully represent the Jersey Village FFA at all times and serve the organization in a manner that is acceptable.** Disrespect shown by Jersey Village FFA officers to others and AST's will not be tolerated and enforcement of rule # 23 will be implemented immediately at Ag. Teacher's discretion.

- Disrespect is defined as the lack of respect.

- Respect is defined as esteem; regard; honor; courtesy.

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10. All Jersey Village FFA officers must meet the NO PASS NO PLAY requirements for eligibility. Eligibility grades are those at the end of each grading period. If a student receives a grade below 70% in a regular academic/elective class or below a 60% in an Advanced Placement (AP) class at the end of a/any grading period (Six Weeks) they will be removed from the Jersey Village FFA Officer Team.
11. All officer candidates must be UIL eligible throughout the entire duration of the election process.
12. Jersey Village FFA officers cannot use, posses, or be under the influence of any illegal drugs, alcohol or tobacco either on or off campus. Violation of this rule will constitute removal from office.
13. As a Jersey Village FFA Chapter Officer you are to attend and participate in the Texas FFA State Convention July 8 – 12 in Houston, Texas.
14. Jersey Village FFA Officers must maintain their personal appearance and hygiene in a professional manner. Jersey Village FFA Officers will be prohibited from wearing articles of clothing that advertise alcohol, tobacco, drug use or sexual connotations.
15. Jersey Village FFA Officers will be removed from office if he/she receives one (1) or more DMC Assignments or one (1) or more Suspension assignments in the year of service.
16. Jersey Village FFA Officers will be removed from office if he/she receives a “U” in conduct in any class (Academic, Elective, AP, etc.). During the year of service if the officer receives two (2) “N’s” in conduct that will equal a “U” and the officer will be removed from his/her office.
17. The Jersey Village FFA Officer team will consist of seven (7) chapter officers. The officer positions are as follows: President, Vice- President, Secretary, Treasurer, Reporter and Sentinel. Others may be added at FFA Advisor(s) / Ag. Science Teacher(s) discretion.
18. Jersey Village FFA Officers are **HIGHLY ENCOURAGED** to participate in the chapter fundraiser during their year of service in support of the FFA Chapter and activities.
19. If for any reason an officer forfeits his or her position, corrections will be made at the AST’s discretion.
20. FFA members running for an office must **complete** this packet and the Jersey Village FFA Officer Application and submit it to the Officer Crate in Mr. Gilberts Room by **Tuesday April 23, 2024 by 12:00pm**. Applications and Requirements packets will not be accepted after this date. **Place them in the crate in Mr. Gilberts room (1723).**
21. FFA members running for an office must take and pass with a 70%, the Jersey Village FFA Officer Exam. The date set for taking the Jersey Village FFA Officer Exam will be **Tuesday, April 23, 2023 at 3:00pm** in the Ag. Department (Mr. Gilberts Classroom 1723). Candidates passing Test will move on to the Interview.
22. FFA members running for an office must go through a panel interview on **Wednesday, April 24, 2024** beginning at 3:30pm. **Candidates must be in complete official dress.**
23. If any of the above guidelines are broken, the Jersey Village FFA Officer will immediately be removed from the office he/she holds. **Agriculture Science Teacher(s) / FFA Advisor(s) will have the final decision in all matters regarding the Officer Team and the FFA Chapter.**

Student Initial: _____

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Scoring Breakdown for the Election to an office for the Jersey Village FFA Chapter:

Officer Application – 25 points

Interview – 25 points

Test – 25 points

Popular Vote – 25 points

After reading each page, both you and your parents initial the bottom of each page (including title page). Application will not be complete without this.

Name (print): _____

I have read and understand the Jersey Village FFA Chapter Officer Requirements for the 2024-2025 Jersey Village FFA Officer Team and will abide by them. By violating these guidelines, I / We understand that I could be removed from the office to which I was elected.

I choose to serve the Jersey Village FFA chapter and its members to the fullest of my ability and will conduct myself with **Honor, Integrity and Dignity** if elected to an officer position. I will conduct myself and hold myself to the ideals of the National FFA Association. I realize that, should I disrespect the jacket or this organization I could be removed from the office to which I was elected and have my membership revoked.

Student Signature

Date

Parent Signature

Date

Student Initial: _____

Parent Initial: _____

Checklist

Now that you've read over the rules and expectations for the 2024-2025 Jersey Village FFA officer team, are you up to the challenge? The following are the requirements to run for chapter officer. You must meet each of these:

Officer Candidates Must:

- ☐ Currently be eligible by UIL standings (House Bill 72), meaning that in order to run you cannot have had any grades below 70% or Incomplete from the last grading period.
- ☐ Be a member in good standing.
- ☐ Fill out Officer Application.
- ☐ Take the Jersey Village FFA Officer Test.
- ☐ Show an interest in and have participated in FFA activities.
- ☐ Exhibit leadership and responsibility.
- ☐ Must currently have earned, hold or be receiving the degree of Greenhand (or freshman receiving Greenhand Degree at banquet) or Chapter Farmer when you become an officer as stated in the Official FFA Manual.
- ☐ Completed the application and returned it to your advisor by April 19, 2024; to include:
 - o Turn in a signed hard copy (paper version) of The Officer Candidate/ Parent Acknowledgement Application.
 - o Turn in a signed & initialed hard copy (paper version) Officer Requirements packet.

EVERY PAGE

- o Copy of last Report Card.
- ☐ Attend the panel interview, which is set for April 24, 2024 in official dress. This is when officer candidates will be interviewed for the elected officer positions. The interview panel may be made of but not limited to the following:
 - Agriculture Instructors from outside Jersey Village High School (Possible)
 - Administrator from Jersey Village (Possible)
 - Businessperson from the community (Possible)
 - Employee of CFISD (Possible)
 - Person's deemed appropriate by AST(s)

Student Initial: _____

Parent Initial: _____

Student Contact Information:

Student Name: _____

Student Ph. #: _____

Student Email: _____

Student Agriculture Science Class or Classes for 2024-2025:

- _____

- _____

- _____

Parent/Guardian Contact Information:

Name: _____

Contact Ph. #: _____

Email Address: _____

Name: _____

Contact Ph. #: _____

Email Address: _____

Student Initial: _____

Parent Initial: _____